

# Wellesley College

## Green Hall Space Planning

Wellesley, Massachusetts



### Project Information

Completion Date  
July 2024

Services Provided  
Space Optimization  
Space Programming

Wellesley College asked Rickes Associates to evaluate space needs in its main administrative building and offer suggestions on how to create more community space while realigning units to more efficiently support collaborative and hybrid work.

Wellesley College is a premiere women's liberal arts institution located in Wellesley, Massachusetts. At the time of this study, the private institution enrolled approximately 2,500 students at its residential campus.

Rickes Associates was invited by the College to evaluate space needs in its main administrative building, Green Hall, and make recommendations for the redistribution of administrative units to allow the existing space to be used more effectively and efficiently. The College also requested the identification of space that could be used to support and foster community. Green Hall is one of the most iconic campus buildings and supports academic and administrative functions on five floors. Just over 34,000 ASF is occupied by 13 administrative units, including senior staff in the Provost's office, Finance, Human Resources, and the President's office.

Rickes Associates conducted a series of interviews and a building survey to update the space inventory, identify future staffing changes, and create a graphic map of unit locations and space types within Green Hall. Current and future space needs were assessed using traditional and hybrid office staffing models to explore strategies to optimize space utilization. A variety of scenarios were proposed that created space efficiencies and improved function through office realignment, consolidation of misplaced academic offices and classrooms, and identification of units with high potential for hybrid work. This allowed space to be redeployed for collaborative community spaces and provided space for signature new initiatives and programs.